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To: All Members of the Council

Town House,
ABERDEEN, 17 June 2014

COUNCIL MEETING

The Members of the **COUNCIL** are requested to meet in Council Chamber - Town House on **WEDNESDAY, 25 JUNE 2014 at 10.30am.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

- 1 Admission of Burgesses
- 2 Members are requested to agree that any exempt business on this agenda be considered with the press and public excluded
- 3 Requests for Deputations

MINUTES OF COUNCIL

- 4(a) Minute of Meeting of Council of 14 May 2014 - for approval (circulated separately)

BUSINESS STATEMENT, MOTIONS LIST AND OTHER MINUTES

- 5(a) Business Statement (Pages 1 - 8)
- 5(b) Motions List (Pages 9 - 10)

- 5(c) Minutes of Meetings of City Centre Regeneration Board of 12 May and 11 June 2014 - for information (Pages 11 - 20)

REFERRALS FROM COMMITTEES IN TERMS OF STANDING ORDER 36(3)

- 6 None to date

GENERAL BUSINESS

- 7(a) Polling Places at the Scottish Independence Referendum (Pages 21 - 28)
- 7(b) Appointments (Pages 29 - 30)
- 7(c) "Legal Highs" - Motion by Councillor Thomson (Pages 31 - 42)
- 7(d) Street Begging Update (Pages 43 - 44)
- 7(e) Camping in Designated Places Update (Pages 45 - 46)
- 7(f) AWPR/B-T Governance and Approvals Process (Pages 47 - 56)
- 7(g) Legal Services Restructure - Update (Pages 57 - 64)
- 7(h) Establishment of a Shadow Integration Joint Board (Pages 65 - 68)
- 7(i) Chief Officer - Adult Health and Social Care - Joint Appointment (to follow)
- 7(j) Joint Inspection of Services for Children and Young People in the Aberdeen City Community Planning Partnership Area (Pages 69 - 72)

MOTIONS

- 8(a) Councillor Laing

"Aberdeen City Council asks all people and organisations with any influence to work to make certain that:-

- (1) All possible efforts and appropriate resources are offered and used to guarantee that the female children abducted from their schools in Nigeria are returned home safely to their families and their school; and
- (2) All children no matter their gender, ethnicity, race, disability, religious beliefs or sexual orientation have the right to be educated, and to enjoy that right of education free from fear or any other interference."

BUSINESS THE COUNCIL MAY WISH TO CONSIDER IN PRIVATE

- 9(a) City Centre Regeneration Board Update and City Centre Masterplan and Delivery Programme (Pages 73 - 88)
- 9(b) Marischal Square - Hotel Operator Update - expected to be referred by Marischal Square Working Group on 23 June
- 9(c) Minute of Meeting of Social Work Complaints Review Committee of 21 May and 6 June 2014 - for approval (Pages 89 - 96)

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**COUNCIL
BUSINESS STATEMENT**

25 JUNE 2014

Please note that this statement contains a note of every report which has been instructed for submission to Council. All other actions which have been instructed by the Council are not included, as they are deemed to be operational matters after the point of decision.

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Council 06.03.13 Article 16	<p><u>Welfare Reform</u></p> <p>The Council, amongst other things, approved the steps taken by officers to develop a policy and practice response and agreed to receive further reports in due course as measures were implemented.</p>	<p>The Scottish Welfare Fund has been successfully introduced and is operating well and meeting deadlines for decisions. Further changes to welfare reform are planned for later this year. The Hub joint project with the DWP is now open and being developed further over the coming weeks. Agreement has been reached with The Citizens Advice Bureau regarding the basis for a service level agreement. Claims for discretionary housing payments continue to be processed within the agreed scheme. The Financial Inclusion Manager has been appointed and took up his post on 1 July 2013.</p> <p>A progress report was noted by the Council on 21 August 2013. A further report was contained within the Information Bulletin for the Council meeting on 14 May 2014.</p>	Director of Community and Infrastructural Services	As and when required	

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2.	Council 26.06.13 Article 21	<u>Service Review of Legal Services</u> The Council instructed the Head of Legal and Democratic Services to report back to Council in twelve months advising of the outcomes of the implementation of the new structure.	A report is on the agenda.	Head of Legal and Democratic Services	25.06.14	25.06.14
3.	Finance and Resources 12.11.09 Article 22	<u>Community Planning Partnership - Fairer Aberdeen Fund</u> The Finance and Resources Committee instructed the Director of Corporate Governance to provide twice yearly updates in February and October to the Aberdeen City Alliance (now Community Planning Aberdeen) and the Corporate Policy and Performance Committee on the outcomes achieved through the investment of the Fairer Scotland Fund (now Fairer Aberdeen Fund).	This item now falls under the remit of the Council following the decision to disband the Corporate Policy and Performance Committee. The Council received the last six month progress report at its meeting on 14 May 2014.	Director of Corporate Governance	17.12.14	
4.	Council 21.08.13 Article 9	<u>Establishment of Short-term Haitting Sites for Gypsies/Travellers and Proposed Byelaw Regarding Camping in Designated Areas</u> The Council instructed officers to commence without delay consultation with the Scottish Government on a	Officers will be attending meetings of the Heathryfold Residents Group and Northfield Community Council meetings to discuss, scope and agree the consultation events to progress the Howes Road site. A planning application will be prepared once architects	Director of Community and Infrastructural Services Director of Corporate Governance	Every Council meeting	25.06.14

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		<p>potential byelaw to prohibit camping on sensitive areas such as public places.</p> <p>In addition, the Council (a) instructed officers to prepare a detailed design with cost estimates for construction and ongoing costs for a short-term halting site at Howes Road; (b) instructed officers to prepare a planning application including details of costings (capital and revenue) for establishing the site; (c) approved the process for consultation as set out in the report acknowledging that strong views and opinions were likely to be part of the process; and (d) instructed officers to continue to conduct property searches with a view to establishing a further site or a more suitable site within the city.</p> <p>The Council instructed officers to report back to every Council meeting on the progress or otherwise on the consultation with the Scottish Government on the potential byelaw and on the suitability or otherwise of other potential sites.</p>	<p>complete a draft specification design for the site and any mitigation issues will be discussed with the community too. The Asset Management team are continuing to identify alternative and additional sites both in the public and private sector.</p> <p>The Council, at its meeting on 14 May 2014, agreed to move forward with the byelaw as appended to the report.</p> <p>A report is on the agenda.</p>			

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5.	Council 21.08.13 Article 17	<p><u>Street Begging</u></p> <p>The Council, amongst other things, instructed officers to commence without delay consultation with the Scottish Government on a potential byelaw to prohibit street begging, and report back to every Council meeting on the progress or otherwise of the consultation with the Scottish Government.</p>	<p>The Council, at its meeting on 18 December 2013, approved the wording of the proposed byelaw; approved the designated area; and instructed officers to take all necessary steps to complete the statutory process to seek confirmation of the byelaw from the Scottish Government.</p> <p>Statutory procedures have been followed to advertise notice of intention to apply for confirmation and the application for confirmation has been made to the Scottish Government. A limited number of objections were made to the Scottish Government and officers have submitted views on those objections. The Scottish Government is considering the position and a decision is awaited.</p> <p>A report is on the agenda.</p>	<p>Director of Community and Infrastructural Services</p> <p>Director of Corporate Governance</p>	Every Council meeting	25.06.14
6.	Council 31.10.13 Article 14	<p><u>SIP - Key Goal 5: A better image for Aberdeen</u></p> <p>The Council approved the creation of a City Centre Regeneration Board and instructed the Board to report back to Council at its meeting on 25 June 2014 with recommended project(s) to regenerate the city</p>	<p>A report is on the agenda, as well as minutes of the most recent City Centre Regeneration Board meetings.</p>	Director of Community and Infrastructural Services	Every Council meeting	25.06.14

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		centre, and to provide updates on progress to Council each cycle.				
7.	Council 31.10.13 Article 17	<u>Community Planning Aberdeen - Development Plan</u> The Council agreed to receive six monthly updates on progress with the implementation of the Development Plan.	The Council received the last six month progress report at its meeting on 14 May 2014.	Director of Corporate Governance	17.12.14	
8.	Social Care, Wellbeing and Safety 07.11.13 Article 7	<u>Integration of Health and Social Care</u> The Committee, amongst other things, agreed that a future report be submitted to Council on the proposed Integration Plan for Aberdeen.	The Transitional Leadership Group held its first meeting and workshop on 17 February to begin the process of developing the Integration Plan for Aberdeen. A report is on the agenda.	Director of Social Care and Wellbeing	05.03.14	25.06.14
9.	Council 06.02.14 Article 2	<u>Aberdeen Sports Village - Sports Pitch and Ancillary Services</u> The Council instructed the Director of Education, Culture and Sport to report back to Council with a proposal to further develop the sports pitch and ancillary services which would provide the North East with a true Olympic style village.	Initial planning activities around the development of sports pitches on the site adjacent to Aberdeen Sports Village are underway. The next stages will include undertaking ground investigations and completing and costing masterplan options. It is anticipated that a report will come to Council in autumn 2014.	Director of Education and Integrated Children's Services	25.06.14	08.10.14

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
10.	Council 05.03.14 Article 21	<p><u>Broad Street Civic Square Assessment</u></p> <p>The Council, amongst other things, resolved (1) to agree that option C - full pedestrianisation of Broad Street between Upperkirkgate and Queen Street - best meets the objectives of the project and acknowledge that this option is reliant on additional traffic management measures; (2) to instruct officers to report back on the details of the draft Traffic Regulation Order within six months; and (3) to instruct officers to also report back within six months on the outcomes of the future year traffic and air quality model testing for 2023; and (4) to instruct officers to investigate the feasibility of reopening the Castlegate to traffic and opening Queen Street at the junction of West North Street and include their findings in the above report, and enter into discussions with Muse Developments with regard to maximising views of Provost Skene's House from Broad Street.</p>	<p>Work is ongoing to collate the information required. The first Air Quality report is being checked and the Traffic Management review has been started. There are some traffic modelling works to do within the city centre that must be completed before the next stage of Broad Street testing can be started. Timescales for these works are impossible to define at present.</p>	Director of Community and Infrastructural Services	20.08.14	20.08.14
11.	Council 14.05.14	<p><u>Organisational Review</u></p> <p>The Council approved the proposed top tier structural model and the process for filling top tier posts, and agreed that the function of Chief Social Work Officer be placed within a</p>		Chief Executive	20.08.14	

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		Council Directorate. The Council noted that proposals emanating from phase two of the review would be reported to Council later in the year and that the phase two report would also include a proposed committee structure to reflect the new management arrangements.				
12.	Council 14.05.14	<u>Polling Places at the Scottish Independence Referendum</u> The Council, amongst other things, agreed that a report providing an update on the arrangements being put in place for the delivery of the Scottish Independence Referendum be brought to its meeting on 25 June 2014.	A report is on the agenda.	Chief Executive	25.06.14	25.06.14
13.	Council 14.05.14	<u>Big Noise Centre</u> The Council, amongst other things, instructed the Chief Executive to liaise with all Directorates of the Council to consider how the introduction of a Big Noise Centre in the city, its principles and experience could be integrated into all aspects of the Council's work and that a report on this be submitted to Council.		Chief Executive	20.08.14	

<u>No.</u>	<u>Minute Reference</u>	<u>Council/Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
14.	Council 14.05.14	<p><u>Corporate Parenting</u></p> <p>The Council instructed officers to report back on the implementation and review of the Corporate Parenting Policy in May 2015.</p>		Director of Education and Integrated Children's Services	May 2015	
15.	Council 14.05.14	<p><u>Aberdeen Exhibition and Conference Centre (AECC) Development</u></p> <p>The Council requested officers to finalise the financial options to deliver the development at minimum cost to the Council and that such options be reported to Council at its meeting in October 2014.</p>		Director of Community and Infrastructural Services	08.10.14	

**COUNCIL
MOTIONS LIST
25 JUNE 2014**

Please note that this statement tracks all Notices of Motion (relevant to Council) submitted by members, until the point of disposal. The motion will remain on the statement until the Council has agreed to remove it.

<u>No.</u>	<u>Motion</u>	<u>Date of Council Meeting</u>	<u>Decision of Council</u>	<u>Action taken / Proposed Future Action</u>	<u>Responsible Officer</u>	<u>Due Date</u>	<u>Is authority sought to remove motion from list?</u>
1.	<p><u>Motion by Councillor Thomson</u></p> <p>“That this Council:-</p> <p>(i) acknowledges the concerns of communities across Scotland regarding the sale of so called “legal highs”;</p> <p>(ii) notes that in 2012 there were 37 legal high related deaths in Scotland;</p> <p>(iii) further notes with concern that these substances are sold openly from retail premises in locations in Aberdeen; and</p> <p>(iv) instructs the Chief Executive to write to both the UK and Scottish Governments asking them to ban these</p>	06.03.14	<p>The Council, at its meeting on 6 March 2014, resolved:-</p> <p>(i) to approve the terms of the motion;</p> <p>(ii) to request officers to investigate if the Council had any powers under Trading Standards and Consumer Protection laws to take action against outlets selling legal highs; and</p> <p>(iii) to refer the motion to the Alcohol and Drugs Partnership for detailed consideration and instruct officers to report back to Council within one cycle.</p>	<p>The Council, at its meeting on 14 May 2014, noted the progress that had been made to date in addressing the terms of Councillor Thomson’s motion and instructed officers to report again to Council once a response had been received from the Aberdeen City Alcohol and Drugs Partnership.</p> <p>A report is on the agenda.</p>	Chief Executive	20.08.14	No

<u>No.</u>	<u>Motion</u>	<u>Date of Council Meeting</u>	<u>Decision of Council</u>	<u>Action taken / Proposed Future Action</u>	<u>Responsible Officer</u>	<u>Due Date</u>	<u>Is authority sought to remove motion from list?</u>
	<p>substances, take measures to proactively combat their sale and supply in Scotland, or as a potential way forward consider the licensing of premises where legal highs are available.”</p>						

CITY CENTRE REGENERATION BOARD

ABERDEEN, 12 May 2014. Minute of Meeting of the CITY CENTRE REGENERATION BOARD. Present:- Councillor Boulton, Chairperson; and Councillors Crockett, Young and Yuill; and Robert Collier (Aberdeen and Grampian Chamber of Commerce), Steve Harris (Visit Aberdeen), Derek McCrindle (Scottish Enterprise), Richard Noble (Aberdeen Inspired) and Professor Ferdinand Von Prondzynski (RGU). Officers in attendance:- Dr Margaret Bochel, David Leslie, Rita Stephen, Stephen Booth and Stephanie Dunsmuir.

APOLOGIES

1. Apologies were noted from Councillor Forsyth, Sir Ian Diamond, Colin Crosby, Valerie Watts, Angela Scott and Jane MacEachran.

CITY CENTRE REGENERATION - POTENTIAL OF CURRENT COMMERCIAL DEVELOPMENTS

2. The Board received a presentation on developments in the city centre from Stephen Booth, Property Estates Manager, which provided more information on the Marischal Square development.

It was noted that some of the main issues the Council had under consideration were as follows:-

- Supply and demand – how much of the development in the city was new?
- How much of the development in the city was only speculative
- Conflict between development in the town centre and out of town development
- Displacement as new grade A space becomes available – how is the old accommodation to be dealt with
- Rental return and investment market
- Transport / connectivity issues
- The effect on the leisure industry of an extra 9,000 workers in the city centre

Councillor Crockett asked if the bulk of the new development space was outwith the city centre, and Mr Booth noted that in terms of consented sites, more land was zoned in peripheral areas. The Chairperson asked whether the sites which were earmarked for employment space were to be built speculatively or whether tenants were already identified. Mr Booth advised that some had identified tenants, but some developments were being built without tenants in place. Mr Noble noted that historically, there had been very little speculative development in Aberdeen other than by local developers who were aware of the market, but some developers outwith the city now had the confidence to undertake speculative development. Dr Bochel noted that it was important to focus on any space being left behind by companies moving into new accommodation.

CITY CENTRE REGENERATION BOARD

12 May 2014

Mr Noble noted the impact of the current residential property market on companies choosing to build outwith the city centre. As people could not afford to live in the centre, they would often look for employment in Kingswells or Westhill. Professor Von Prondzynski agreed, noting that many students who did not stay in student accommodation were choosing to live quite a distance from Aberdeen. He advised that RGU was looking to build student accommodation on the Garthdee campus. Mr Booth added that the market for providers of student accommodation was particularly strong at present.

The Board discussed the hotel which was to be part of the Marischal Square development and began a general discussion of hotel quality and availability in Aberdeen. Mr Harris advised that the demand for rooms was so high from Monday to Thursday, that in many cases, people were paying five star rates for three star hotels. Professor Von Prondzynski agreed, noting that he had heard feedback from people that the quality of accommodation was not always what had been expected. Mr Harris explained that for the recent All Energy conference, Visit Aberdeen had received many calls from people who had been unable to secure a room. He had been advised of people being charged £350 per night for a room at a three star hotel. The Board noted that asked if it was possible for the Council to specify that it would like to see more five star hotels built when granting planning permission, but Dr Bochel advised that the Council could not specify the standard of hotel which was to be provided.

Mr McCrindle noted that Aberdeen was unique in terms of development activity and asked if this had created an issue for the Council. For example, most local authorities had recently had less development which had allowed them a hiatus to look at their masterplans. He also referred to the developments in Dundee and Glasgow. Dr Bochel suggested the lack of development in certain areas might mean that they had to accept any type of development. She added that Aberdeen did not have the opportunities that Glasgow and Dundee had to start from scratch with empty pieces of land.

Mr Noble stated that as the developments were more or less taking care of themselves, then it was important to look at any areas which still required work, such as events to encourage people to stay in the city centre after work. The Chairperson noted that connectivity was key, and it was important to get transport links right. She added that she was hopeful that whoever was appointed to take forward the masterplan would look at where there were gaps, and identify where spaces could be upgraded to make the city centre a destination for events and leisure, and not just a place to work. Dr Bochel noted that the masterplan would pick up some issues, such as connectivity, but would not focus on events.

Mr Collier asked Mr Harris once the proposed new hotels were built if he felt that the number of rooms available would be better aligned with demand. Mr Harris advised in four years' time there would be approximately 50% more bedspace which he expected

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would affect the Monday to Wednesday market and might lead to more reasonable rates in future. He added that there was a demand for more top end hotels, and if these were available, that would remove those willing to pay high rates out of the three star accommodation they would have to book at present. The Board noted that hotel operators were often reluctant to open five star hotels due to the amount of staff needed to operate at a five star level.

Mr Collier referred back to the discussion around events, public spaces and leisure opportunities in the city centre, and stated that there was a lack of green space available. Councillor Young referred to the space which would be available outside Marischal Square and how this could be used in future. Mr Collier acknowledged this space would be available, but added that this was only one area, and the city needed more space to be made available for events. He asked if there were any plans in place for events or festivals to encourage people to stay in the centre. Dr Bochel advised that the Council's Events Team were looking to work with Aberdeen Inspired and Visit Aberdeen on a long-term events strategy. Councillor Crockett added that work was also ongoing through the Aberdeen Business Improvement District. Mr Booth explained that the Council was looking at the available spaces at present and how they could be used – for example, Union Terrace Gardens and the Marischal College Quadrangle. He noted that while the city centre was perhaps lacking in green spaces, there were other areas available to use. Mr Collier stated that at present, roads often had to be closed to allow events to take place.

Mr Collier stressed the importance of buildings being used for leisure purposes in order to transform the city centre to create a 24 hour economy. He suggested the Board should be looking at whether there were sufficient attractions to encourage people to stay in the centre, or whether certain tourism assets were missing at present. He noted that people would often go home from work to outwith the city centre, often to Aberdeenshire, and would be unlikely to travel back in to the centre, therefore it was important to provide facilities to keep people in the centre between 5pm and 7pm. The Chairperson advised that the cultural service was currently undertaking a mapping exercise which included cinemas, theatre and festivals which the Council was keen to see happen in future. Mr Collier added that it was also important to consider restaurants. Mr McCrindle referred to pop-up bars and restaurants in London and asked if that could be replicated in Aberdeen. Dr Bochel noted that there was a lack of space available for these types of facilities. Mr Noble noted that Aberdeen had attracted a lot of chain restaurants in recent years. Mr Booth explained that the Marischal Square site was not being formally marketed at present, but advised that the Council had been approached by some high quality chain restaurants. Mr Harris added that cities where there was a strong leisure culture in the city centre usually had good connectivity, and it was therefore important to open discussions with rail operators.

The Board then discussed the current transport links, noting that people would often have to get two buses to get into the city centre, and that in certain areas, there were

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no buses available after a particular time of night. Mr Collier noted that the city centre developments could mean upwards of 9,000 extra people working in the centre, and asked what would be done around transport and parking. Dr Bochel advised that every planning application had to have a transport assessment. The masterplan would also help the Council see if there was a residual problem in terms of parking and transport. Mr Collier added that road-based commuting was currently under pressure, and the extra workers in the city centre would likely exacerbate the problem. Dr Bochel advised that city centre planning applications would have less car parking allocation, as it was assumed that people working in the centre would use public transport. Mr Booth noted that people in Aberdeen appeared to be less willing to use public transport, preferring to use the car to travel. It was noted that people were more likely to take the train over using buses, although Dr Bochel added that the bus operators were working to make improvements to encourage more people to take the bus, for example, the Platinum service, and free WiFi. The Chairperson advised that she had attended a meeting on the transport modal shift, at which it had been noted that it was difficult to encourage people to switch from taking their cars to using the bus, but that a much higher percentage of people would be willing to take the train if good transport links were available. This was partly because it was felt that taking the train would be quicker, and people felt that if they took the bus, they would end up sitting in the same traffic as if they took their car.

Mr Noble advised that the Prime Four development was operating a successful car sharing scheme, with 250 members of staff participating. He added that people were often reluctant to car share, and that it was important to look at what needed to change for them to change their views on sharing. For example, it was suggested that a parking space would be made available on site, but only if someone agreed to transport another member of staff. Mrs Stephen added that some oil companies made spaces available, but only on certain days of the week. The Chairperson suggested that it was also important to have proper dedicated cycle lanes connecting across the city. The Board also had a short discussion around the provision of buses and the very high cost to the Council if free bus services were provided on certain routes.

The Board then discussed the retail survey which had identified that 30,000 to 35,000 square metres of space was needed in the centre for retail over the next 15 to 20 years. Dr Bochel noted that there was not an obvious location in the centre for this expansion, however she added that there was less appetite for new out of town shopping centres to be built, and Government policy was now against these types of development. She added that the Council was trying to promote small scale retail developments in new residential schemes. The Chairperson added that it was hoped that the masterplan would identify spaces which would give the Council a skeleton to work from.

Mr Noble suggested that the Council could contact large companies to ask if they had a car scheme in place to establish what worked well and to try to identify a best practice model. Councillor Yuill noted that NESTRANS already undertook this type of work, and

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Dr Bochel suggested it might be helpful to invite Don Kent to attend the next meeting of the Board to discuss the work being done in terms of travel planning.

The Board resolved:-

- (i) to thank Mr Booth for his presentation and request that it be circulated to all members for information; and
- (ii) to agree that Don Kent from NESTRANS be invited to attend the next Board meeting to discuss travel planning.

CITY CENTRE REGENERATION BOARD - UPDATE TO COUNCIL - 25 JUNE 2014

3. With reference to article 14 of the minute of Council of 31 October 2013, at which it had been agreed to:-

“Instruct the City Centre Regeneration Board to report back to Council at its meeting on 25 June 2014 with recommended project(s) to regenerate the city centre, and to provide updates on progress to Council each cycle.”

David Leslie circulated a proposed position statement from the Board which it was suggested be included in the report to Council.

Mr Collier suggested that the position had changed since the Council meeting in October, and that the Board felt that it was not necessary at this stage to present individual projects to Council, particularly until the masterplan process was underway. He stated that progress had been made in terms of getting the Board together to discuss options; by appointing staff to take forward the masterplan and the SIP; and by agreeing the process for the masterplan. At present, the Board did not feel that any ‘quick wins’ were needed, and that the ‘recommended project’ to regenerate the city centre at this stage was the masterplan. It would then be for the Board to consider what it felt were the important themes for city centre regeneration, rather than quick win projects which might impact on what was proposed for the masterplan.

Mr Leslie advised that he and Mrs Stephen were in the process of preparing the draft report for Council, and this would be circulated to members of the Board and the content agreed at the next Board meeting on 11 June.

It was suggested that the report to Council would:-

- Provide the outcomes of the evaluation of the city centre procurement with a recommendation from the Board on the preferred bidder for approval
- Show that the masterplanning process did not mean that there was no progress being made by the Board, and highlight this by including an update on the activity and development currently taking place in the city centre

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- Outline that due to the masterplanning process and the level of development already taking place, the Board was prepared to wait for the masterplan to be taken forward and did not feel that there was a requirement for further projects to be brought forward at this stage
- Outline that potential themes that could be taken forward would still be considered by the Board, in line with the masterplanning process.

The Board resolved:-

- (i) to agree that the recommended content of the report as set out above; and
- (ii) to note that the draft report would be circulated to members of the Board for comment and agreed at the next meeting on 11 June 2014.

- COUNCILLOR MARIE BOULTON, Chairperson

CITY CENTRE REGENERATION BOARD

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APOLOGIES

1. Apologies were noted from Rita Stephen.

MINUTE OF PREVIOUS MEETING

2. The Board had before it the minute of its previous meeting of 12 May 2014.

Mr McCrindle referred to article 2 and the decision to invite Don Kent to attend a meeting to discuss the work being undertaken in terms of travel planning. The Chairperson advised that Mr Kent would attend the September meeting of the Board to allow the focus of the meeting to be on the draft report to Council on 25 June.

The Board resolved:-

- (i) to note that Don Kent would attend the Board meeting in September to discuss travel planning; and
- (ii) to approve the minute as a correct record.

CITY CENTRE REGENERATION BOARD UPDATE & CITY CENTRE MASTERPLAN AND DELIVERY PROGRAMME

3. The Board had before it a draft report by the Director of Enterprise, Planning and Infrastructure which was intended to be submitted to the Council meeting of 25 June 2014. Sandy Beattie, Team Leader, circulated an updated version of the report. The report presented the work undertaken by the City Centre Regeneration Board since its establishment in October 2013, outlined the procurement process for the City Centre Masterplan and Delivery Programme; and sought Council approval to award the contract to the successful tenderer.

The Board firstly heard from Karen Donnelly, Legal Manager, who reminded members that any of the information shared with them at the meeting in relation to the tender process for the masterplan was exempt and not for publication, and therefore should not be disclosed outwith the meeting. The Board heard that due to the procurement

CITY CENTRE REGENERATION BOARD

11 June 2014

process, the names of the bidders could not be released to members at this stage, until they had all been notified of the outcome of the process. Mr Beattie explained that all Councillors and the Board members would be notified at the same time. A press release would follow shortly afterwards.

Mr McCrindle sought clarification on the role of the Board in the process and it was agreed to request a presentation to Board members from the successful bidder as soon as they were named. It was noted that engagement between the Board and the masterplanners was key, and that it was important to ensure that there was a timetable in place for engagement. Mr Beattie advised that a detailed communications and engagement strategy would be produced. He added that while there would be no difficulty with requesting the successful bidder to give a presentation to the Board, this would have to wait until the end of the standstill period. It was therefore suggested that an additional meeting of the Board be arranged for July. Mr Collier proposed that the Board's availability be sought for a meeting, and then all six bidders could be advised of the date and the request for a presentation.

Mr Beattie then took the Board through the content of the report in terms of the Masterplan and Delivery Programme and explained the process which had been followed to identify the preferred bidder. He advised that although the bidders had been asked to provide information on delivering the project in six, nine or twelve months, during the process it had become clear that the preferred timescale for delivery was nine months. Delivery of the project within six months would be particularly challenging, and it was felt that there would be risks in relation to community and stakeholder engagement. The Board requested that the draft report to Council be amended so that the reasoning behind the preferred nine months' project delivery was clarified, and asked that it was presented in the report ahead of the results of the tender process, so that the context of the decision was clear.

Mr Collier noted his appreciation for the thoroughness of the team involved in the procurement and tender process, and thanked them for their time commitment.

The Chairperson suggested that officers could make the proposed additions to the report and then circulate it to the Board for information.

Angela Taylor, Communications Officer, advised that she would issue a press release following the meeting to advise that the Board was making a recommendation to Council on the preferred bidder.

Finally, there was some discussion around the external contributions to the masterplan process and some of the external Board members advised that they had not yet had a formal approach in relation to contributions. The Chairperson asked the Chief Executive (Designate) to follow this up outwith the meeting.

CITY CENTRE REGENERATION BOARD

11 June 2014

The Board resolved:-

- (i) to thank all those involved in the procurement and tender process for their hard work and time commitment;
- (ii) to request that an additional meeting of the Board be arranged for July, following the standstill period, to enable the successful bidder to make a presentation to all Board members;
- (iii) to request that the Chief Executive (Designate) take forward the issue of formal approaches to the external Board members in relation to funding contributions;
- (iv) to recommend that additional information be added to the report to Council to set out the reasoning for the preferred option of nine months for delivery of the project, and for this information to be included in the report ahead of the results of the tender process;
- (v) to recommend the preferred tenderer, as detailed in the report, to the Council for approval.

CHIEF EXECUTIVE - ANGELA SCOTT

4. The Chairperson introduced Angela Scott to the Board. Mrs Scott explained that she had recently been appointed as Chief Executive of Aberdeen City Council, and was currently acting in post as Chief Executive (Designate). She advised that Ewan Sutherland, Head of Human Resources and Organisational Development, would cover her previous post of Director of Corporate Governance and would be attending future meetings of the Board. Mrs Scott added that forward planning and engagement would be key issues for the Board to consider.

- **COUNCILLOR MARIE BOULTON, Chairperson**

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 th June 2014
LEAD OFFICER	Chief Executive
TITLE OF REPORT	Polling Places at the Scottish Independence Referendum
REPORT NUMBER	OCE/14/028
CHECKLIST RECEIVED	Yes

1. PURPOSE OF REPORT

The report brings before the Council and update on the arrangements being made for the delivery of the Scottish Independence Referendum in the City.

2. RECOMMENDATION

That the Council notes the polling scheme established for the Scottish Independence Referendum.

3. FINANCIAL IMPLICATIONS

None

4. OTHER IMPLICATIONS

None

5. BACKGROUND/MAIN ISSUES

At its meetings on 5 March 2014 and 14 May 2014 the Council considered reports by the Chief Executive regarding polling places at the Scottish Independence Referendum (OCE/14/004 and OCE/14/013 respectively). At its meeting on 14 May, the Council was informed of the Chief Counting Officer's direction that there should be a maximum of 800 electors, excluding postal voters, allocated to each polling station at the Referendum.

As a result, the polling scheme presented to the Council on 14 May which envisaged the use of 174 polling stations on 18 September 2014 has now been revised and is attached for the information of members.

There will now be a total of 225 polling stations (7 of which will have two ballot boxes). This is an increase of 93 stations over the number used in May for the European Parliamentary Elections.

Work continues in assessing the capacity of the current polling places to ensure that where necessary each can accommodate the increased number of stations. It is recognised however, that there may be a requirement for a relatively small number of additional polling places to be identified.

Each polling station will be staffed by a Presiding Officer and a Polling Clerk, so it can be seen that the additional stations will require an immediate increase of 186 in the number of staff required for September over those employed in the polling stations in May. Thought is also being given to employing Information Officers in some of the polling places with the largest number of stations.

The Chief Executive (Designate) in her capacity as Counting Officer is working with the members of the Extended Corporate Management Team to ensure that staff are made available to work in the polling stations on 18 September and at the count on 18/19 September. As members will be aware, the Council has a statutory duty to provide, or ensure the provision of, such property, staff and services as the Counting Officer may require to carry out her functions.

6. IMPACT

When identifying polling places the aim of the Returning Officer is to put the interests of the voter first, ensuring equality of access. The Returning Officer has a statutory duty to encourage electoral participation and the selection of appropriate polling places is an important aspect of this work. Feedback from local communities is always considered and acted upon where possible and appropriate.

7. MANAGEMENT OF RISK

The finalised polling scheme for the Scottish Independence Referendum must be established in time to ensure the efficient and effective delivery of the poll in Aberdeen.

8. BACKGROUND PAPERS

None

9. REPORT AUTHOR DETAILS

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Polling District Code	Polling District Name	Polling Place	Electorate at October 2013	Absent Voters	Vote in Person	European Elections			Independence Referendum		
						Number of Stations	Polling Station Codes	Comments	Number of Stations	Polling Station Codes	Comments
DG0101	KIRKHILL	DYCE CHURCH HALL	1979	409	1570	1	DG0101/1		2	DG0101/1	
										DG0101/2	
DG0102	DYCE NORTH	DYCE CHURCH - DR COX ROOM	1191	206	985	1	DG0102/1		2	DG0102/1	
										DG0102/2	
DG0103	DYCE SOUTH	DYCE CHURCH HALL	1510	296	1214	1	DG0103/1		2	DG0103/1	
										DG0103/2	
DN0104	NEWHILLS	BEACON COMMUNITY CENTRE	1215	210	1005	1	DN0104/1		2	DN0104/1	
										DN0104/2	
DG0105	STONEWOOD	STONEWOOD PRIMARY SCHOOL	1216	196	1020	1	DG0105/1		2	DG0105/1	
										DG0105/2	
DG0106	DANESTONE NORTH	DANESTONE CONGREGATIONAL CHURCH	1177	206	971	1	DG0106/1		2	DG0106/1	
										DG0106/2	
DG0107	BANKHEAD	BEACON COMMUNITY CENTRE	1965	382	1583	1	DG0107/1		2	DG0107/1	
										DG0107/2	
DN0108	BUCKSBURN	BRIMMOND SCHOOL	1902	348	1554	1	DN0108/1		2	DN0108/1	
										DN0108/2	
DN0109	MUGIEMOSS	DANESTONE CONGREGATIONAL CHURCH	301	56	245	0	DN0109/1	In DG0106/1	0	DN0109/1	In DG0106/1
DG0110	DANESTONE SOUTH	DANESTONE CONGREGATIONAL CHURCH	2327	411	1916	2	DG0110/1		3	DG0110/1	
							DG0110/2			DG0110/2	
										DG0110/3	
DG0201	JESMOND	FOREHILL PRIMARY SCHOOL	2484	329	2155	2	DG0201/1		3	DG0201/1	
							DG0201/2			DG0201/2	
										DG0201/3	
DG0202	MUNDURNO	GREENBRAE PRIMARY SCHOOL	1458	255	1203	1	DG0202/1		2	DG0202/1	
										DG0202/2	
DG0203	NEWBURGH	GLASHIEBURN PRIMARY SCHOOL	1366	171	1195	1	DG0203/1		2	DG0203/1	
										DG0203/2	
DG0204	GREENBRAE	GREENBRAE PRIMARY SCHOOL	912	131	781	1	DG0204/1		1	DG0204/1	
DG0205	MIDDLETON	THE JESMOND CENTRE	1757	377	1380	1	DG0205/1		2	DG0205/1	
										DG0205/2	
DG0206	PARKWAY NORTH	THE JESMOND CENTRE	1834	314	1520	1	DG0206/1		2	DG0206/1	
										DG0206/2	
DG0207	BALGOWNIE	BRAEHEAD PRIMARY SCHOOL	2150	437	1713	2	DG0207/1		3	DG0207/1	
							DG0207/2			DG0207/2	
										DG0207/3	
DG0208	SILVERBURN	BALGOWNIE COMMUNITY CENTRE	779	170	609	1	DG0208/1		1	DG0208/1	
DN0209	BRIDGE OF DON	BALGOWNIE COMMUNITY CENTRE	1907	336	1571	1	DN0209/1		2	DN0209/1	
										DN0209/2	
DN0301	KINGSWELLS CENTRAL	KINGSWELLS COMMUNITY CENTRE	1098	221	877	1	DN0301/1		2	DN0301/1	
										DN0301/2	
DN0302	KINGSWELLS NORTH	KINGSWELLS COMMUNITY CENTRE	2328	440	1888	2	DN0302/1		3	DN0302/1	
							DN0302/2			DN0302/2	
										DN0302/3	
DN0303	SHEDDOCKSLEY EAST	KINGSFORD PRIMARY SCHOOL	2074	389	1685	2	DN0303/1		3	DN0303/1	
							DN0303/2			DN0303/2	
										DN0303/3	
DN0304	SHEDDOCKSLEY WEST	SHEDDOCKSLEY COMMUNITY CENTRE	1904	391	1513	1	DN0304/1		2	DN0304/1	
										DN0304/2	
DN0305	SUMMERHILL NORTH	MUIRFIELD PRIMARY SCHOOL	1434	252	1182	1	DN0305/1		2	DN0305/1	

										DN0305/2	
DS0306	KINGSWELLS SOUTH	KINGSWELLS COMMUNITY CENTRE	9	2	7	0	DS0306/1	In DN0301/1	0	DS0306/1	In DN0301/1
DN0307	WHITEMYRES	SHEDDOCKSLEY BAPTIST CHURCH	616	125	491	1	DN0307/1		1	DN0307/1	
DS0308	WOODEND	SHEDDOCKSLEY BAPTIST CHURCH	175	28	147	0	DS0308/1	In DN0307/1	0	DS0308/1	In DN0307/1
DN0309	DENWOOD	SHEDDOCKSLEY BAPTIST CHURCH	127	28	99	0	DN0309/1	In DN0310/1	0	DN0309/1	In DN0310/1
DN0310	SUMMERHILL CENTRAL	SHEDDOCKSLEY BAPTIST CHURCH	1404	287	1117	1	DN0310/1		2	DN0310/1	
										DN0310/2	
DN0401	SPRINGHILL NORTH	HEATHRYBURN SCHOOL	2114	385	1729	2	DN0401/1		3	DN0401/1	
										DN0401/2	
										DN0401/3	
DN0402	HEATHRYFOLD	L P HENRY E RAE COMMUNITY CENTRE	1271	217	1054	1	DN0402/1		2	DN0402/1	
										DN0402/2	
DN0403	MIDDLEFIELD	MANOR PARK SCHOOL	1150	193	957	1	DN0403/1		2	DN0403/1	
										DN0403/2	
DN0404	SPRINGHILL SOUTH	NORTHFIELD COMMUNITY CENTRE	1829	303	1526	1	DN0404/1		2	DN0404/1	
										DN0404/2	
DN0405	BYRON	NORTHFIELD COMMUNITY CENTRE	1081	189	892	1	DN0405/1		2	DN0405/1	
										DN0405/2	
DN0406	CUMMINGS PARK	CUMMINGS PARK COMMUNITY CENTRE	1429	245	1184	1	DN0406/1		2	DN0406/1	
										DN0406/2	
DN0407	MASTRICK WEST	MASTRICK COMMUNITY CENTRE	1287	220	1067	1	DN0407/1		2	DN0407/1	
										DN0407/2	
DN0408	MASTRICK EAST	QUARRYHILL PRIMARY SCHOOL	2264	458	1806	2	DN0408/1		3	DN0408/1	
										DN0408/2	
										DN0408/3	
DN0501	HILTON WEST	HILTON COMMUNITY CENTRE	1639	393	1246	1	DN0501/1		2	DN0501/1	
										DN0501/2	
DN0502	HILTON EAST	HILTON COMMUNITY CENTRE	1210	209	1001	1	DN0502/1		2	DN0502/1	
										DN0502/2	
DN0503	WOODSIDE	WOODSIDE COMMUNITY CENTRE	1911	352	1559	1	DN0503/1		2	DN0503/1	
										DN0503/2	
DN0504	HILTON SOUTH	HIGH CHURCH HILTON	1891	474	1417	1	DN0504/1		2	DN0504/1	
										DN0504/2	
DN0505	ROSEHILL	HIGH CHURCH HILTON	932	243	689	1	DN0505/1		1	DN0505/1	
CN0506	STOCKETHILL	CAIRNCRY COMMUNITY CENTRE	2421	448	1973	2	CN0506/1		3	CN0506/1	
										CN0506/2	
										CN0506/3	
CN0507	CORNHILL	CAIRNCRY COMMUNITY CENTRE	631	117	514	1	CN0507/1		1	CN0507/1	
CN0508	KITTYBREWSTER	KITTYBREWSTER PRIMARY SCHOOL	1141	170	971	1	CN0508/1		2	CN0508/1	
										CN0508/2	
CN0601	TILLYDRONE	RIVERBANK PRIMARY SCHOOL	2960	536	2424	2	CN0601/1		4	CN0601/1	
										CN0601/2	
										CN0601/3	
										CN0601/4	
CN0602	DON	SEATON PRIMARY SCHOOL	2004	38	1966	2	CN0602/1		3	CN0602/1	
										CN0602/2	
										CN0602/3	
CN0603	SEATON NORTH	SEATON PRIMARY SCHOOL	2292	376	1916	2	CN0603/1		3	CN0603/1	
										CN0603/2	
										CN0603/3	
CN0604	ST MACHAR	POWIS GATEWAY COMMUNITY CENTRE	3154	350	2804	2	CN0604/1		4	CN0604/1	
										CN0604/2	
										CN0604/3	

								SS1001/2			SS1001/2	
											SS1001/3	
SN1002	CRAIGDEN	HAZLEHEAD PRIMARY SCHOOL	24	5	19	0	SN1002/1	In SS1001/1	0	SN1002/1	In SS1001/1	
SN1003	SUMMERHILL SOUTH	FERNIELEA PRIMARY SCHOOL	808	230	578	1	SN1003/1		1	SN1003/1		
CS1004	RUBISLAW	ST MARY'S EPISCOPAL CHURCH	2486	501	1985	2	CS1004/1		3	CS1004/1		
							CS1004/2			CS1004/2		
										CS1004/3		
CN1005	HAMILTON	ST MARY'S EPISCOPAL CHURCH	280	55	225	0	CN1005/1	In CS1004/1	0	CN1005/1	In CS1004/1	
SS1006	CRAIGIEBUCKLER	CRAIGIEBUCKLER CHURCH HALL	1236	206	1030	1	SS1006/1		2	SS1006/1		
										SS1006/2		
SS1007	SEAFIELD	AIRYHALL COMMUNITY CENTRE	2115	504	1611	2	SS1007/1		3	SS1007/1		
							SS1007/2			SS1007/2		
										SS1007/3		
CS1008	HARLAW	QUEEN'S CROSS PARISH CHURCH	1705	263	1442	1	CS1008/1		2	CS1008/1		
										CS1008/2		
CS1009	CROMWELL	HOLBURN WEST CHURCH	847	174	673	1	CS1009/1		1	CS1009/1		
CS1010	ASHLEY	HOLBURN WEST CHURCH	2313	327	1986	2	CS1010/1		3	CS1010/1		
							CS1010/2			CS1010/2		
										CS1010/3		
SS1101	BRAESIDE	SCHOOL - BRAESIDE PLACE	1641	385	1256	1	SS1101/1		2	SS1101/1		
										SS1101/2		
SS1102	MANNOFIELD	MANNOFIELD CHURCH HALL	1374	329	1045	1	SS1102/1		2	SS1102/1		
										SS1102/2		
SS1103	BROOMHILL WEST	MANNOFIELD CHURCH CENTENARY HALL	1652	324	1328	1	SS1103/1		2	SS1103/1		
										SS1103/2		
CS1104	BROOMHILL EAST	RUTHRIESTON OUTDOOR SPORTS CENTRE - PAVILION	2914	511	2403	2	CS1104/1		4	CS1104/1		
							CS1104/2			CS1104/2		
										CS1104/3		
										CS1104/4		
SS1105	DEESIDE	ST FRANCIS CHURCH HALL	461	87	374	1	SS1105/1		1	SS1105/1		
SS1106	GARTHDEE	KAIMHILL COMMUNITY CENTRE	1721	282	1439	1	SS1106/1		2	SS1106/1		
										SS1106/2		
SS1107	KAIMHILL	KAIMHILL COMMUNITY CENTRE	1926	357	1569	1	SS1107/1		2	SS1107/1		
										SS1107/2		
CS1108	RUTHRIESTON	RUTHRIESTON COMMUNITY CENTRE	709	110	599	1	CS1108/1		1	CS1108/1		
CS1201	BON-ACCORD	FERRYHILL COMMUNITY CENTRE	1685	226	1459	1	CS1201/1		2	CS1201/1		
										CS1201/2		
CN1202	PALMERSTON	FERRYHILL COMMUNITY CENTRE	44	9	35	0	CN1202/1	In CS1201/1	0	CN1202/1	In CS1201/1	
CS1203	FERRYHILL	FERRYHILL COMMUNITY CENTRE	2194	331	1863	2	CS1203/1		3	CS1203/1		
							CS1203/2			CS1203/2		
										CS1203/3		
CS1204	GAIRN	SOUTH HOLBURN CHURCH	2423	494	1929	2	CS1204/1		3	CS1204/1		
							CS1204/2			CS1204/2		
										CS1204/3		
CS1205	DUTHIE	FERRYHILL CHURCH HALL	2003	377	1626	2	CS1205/1		3	CS1205/1		
							CS1205/2			CS1205/2		
										CS1205/3		
SS1206	TORRY WEST	TORRY YOUTH AND LEISURE CENTRE	2582	366	2216	2	SS1206/1		3	SS1206/1		
							SS1206/2			SS1206/2		
										SS1206/3		
SS1207	TORRY EAST	(OLD) TORRY COMMUNITY CENTRE	1702	294	1408	1	SS1207/1		2	SS1207/1		
										SS1207/2		

SS1208	BALNAGASK EAST	TULLOS NEW COMMUNITY SCHOOL	2415	467	1948	2	SS1208/1		3	SS1208/1	
							SS1208/2			SS1208/2	
										SS1208/3	
SS1209	BALNAGASK WEST	BALNAGASK COMMUNITY CENTRE	682	83	599	1	SS1209/1		1	SS1209/1	
SS1301	ABBOTSWELL	ABBOTSWELL PRIMARY SCHOOL	1541	338	1203	1	SS1301/1		2	SS1301/1	
										SS1301/2	
SS1302	KINCORTH	KINCORTH COMMUNITY CENTRE	1506	233	1273	1	SS1302/1		2	SS1302/1	
										SS1302/2	
SS1303	TULLOS	ALTENS COMMUNITY CENTRE	1175	192	983	1	SS1303/1		2	SS1303/1	
										SS1303/2	
SS1304	CRAIGHILL	ABBOTSWELL PRIMARY SCHOOL	2354	462	1892	2	SS1304/1		3	SS1304/1	
							SS1304/2			SS1304/2	
										SS1304/3	
SS1305	NIGG	KINCORTH COMMUNITY CENTRE	1034	216	818	1	SS1305/1		2	SS1305/1	
										SS1305/2	
SS1306	LOIRSTON	LOIRSTON ANNEXE	2954	519	2435	2	SS1306/1		4	SS1306/1	
							SS1306/2			SS1306/2	
										SS1306/3	
										SS1306/4	
SS1307	COVE	LOIRSTON ANNEXE	1831	271	1560	1	SS1307/1		2	SS1307/1	
										SS1307/2	
			170643	29560	141083	132			225		

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 June 2014
LEAD OFFICER	Chief Executive
TITLE OF REPORT	Appointments
REPORT NUMBER	OCE/14/032
CHECKLIST RECEIVED	YES

1. PURPOSE OF REPORT

The report brings before the Council changes to previously agreed appointments.

2. RECOMMENDATIONS

That the Council resolves to agree that Councillor Jenny Laing replaces Councillor Barney Crockett as the Council's representative on the following bodies:

- i) Aberdeen Business Improvement District Board
- ii) Aberdeen City and Shire Economic Future
- iii) Aberdeen City Centre Association
- iv) Aberdeen Torshavn Commission
- v) Community Planning Aberdeen Board
- vi) University of Aberdeen University Court

and

That the Council resolves to note that Councillor Jenny Laing replaces Councillor Barney Crockett on:

- i) City Centre Regeneration Board
- ii) Transitional Leadership Group for Integration

3. FINANCIAL IMPLICATIONS

The report has no financial implications to the Council.

4. OTHER IMPLICATIONS

There are no other implications to this report.

5. BACKGROUND/MAIN ISSUES

At its Statutory Meeting on 16 May 2012 and at subsequent meetings of the Council and the Urgent Business Committee, the Council considered reports on the appointment of representatives to outside bodies.

The Labour Group has now intimated a number of changes to appointments as noted above in the recommendations. The Council is requested to approve these changes.

6. IMPACT

Representation on the various sub-committees, trusts, boards and outside bodies assists the Council in fulfilling its role in delivering the Single Outcome Agreement.

7. MANAGEMENT OF RISK

The report is concerned solely with a change of representation on outside bodies.

8. BACKGROUND PAPERS

None

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 th June 2014
LEAD OFFICER	Chief Executive
TITLE OF REPORT	“Legal Highs” – motion by Councillor Ross Thomson
REPORT NUMBER	OCE/14/029
CHECKLIST RECEIVED	Yes

1. PURPOSE OF REPORT

The report brings before the Council a briefing note as requested from the Aberdeen City Alcohol and Drugs Partnership on new psychoactive substances.

2. RECOMMENDATION

That the Council notes the briefing note provided.

3. FINANCIAL IMPLICATIONS

The report has no specific financial implications.

4. OTHER IMPLICATIONS

The attached briefing note details some of the legal implications relevant to the subject matter of the report.

5. BACKGROUND/MAIN ISSUES

At its meeting of 5th March 2014 the Council resolved to agree the motion by Councillor Thomson in the following terms:

That this Council:-

- i. acknowledges the concerns of communities across Scotland regarding the sale of so called “legal highs”;
- ii. notes that in 2012 there were 37 “legal high” related deaths in Scotland;

- iii. further notes with concern that these substances are sold openly from retail premises in locations in Aberdeen; and
- iv. instructs the Chief Executive to write to both the UK and Scottish Governments asking them to ban these substances, take measures to proactively combat their sale and supply in Scotland, or as a potential way forward consider the licensing of premises where “legal highs” are available.

In agreeing the terms of the motion, the Council also resolved:-

- v. to request officers to investigate if the Council had any powers under Trading Standards and Consumer Protection laws to take action against outlets selling “legal highs”; and
- vi. to refer the motion to the Alcohol and Drugs Partnership for detailed consideration and to instruct officers to report back to Council within one cycle.

At its meeting of 14th May 2014, the Council considered a report by the Chief Executive updating members on progress in relation to Councillor Thomson’s motion (OCE/14/018). The report provided the responses received on the matter from both the Home Office and the Scottish Government.

In addition, the report noted that the issue of “Legal Highs” was due to be addressed at a meeting of the Aberdeen City Alcohol and Drugs Partnership and that a report from the Partnership would be brought to the next meeting of the Council.

Attached is the briefing note now received.

6. IMPACT

The subject matter of the report relates to the Council’s policy statement in relation to quality of life in the City.

7. MANAGEMENT OF RISK

The report provides an update on progress in relation to a notice of motion and does not at this time seek a substantive decision of the Council.

8. BACKGROUND PAPERS

None

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY

ADP

alcohol & drugs partnership

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NEW PSYCHOACTIVE SUBSTANCES (NPS)

The Aberdeen City Alcohol & Drugs Partnership (ADP) provided an interim statement on New Psychoactive Substances (NPS – often commonly referred to as ‘Legal Highs’) to Aberdeen City Council for its meeting on 14th May 2014. This was provided in lieu of a motion previously raised by Councillor Ross Thomson at the council meeting held on 5th March 2014. The ADP interim statement provided a situation report on NPS and indicated that the issue would be a substantive agenda item at the ADP meeting held on 12th May 2014.

Councillor Ross Thomson was invited to attend the ADP meeting held on 12th May 2014 in order to speak to the NPS agenda item. Grant McIntosh, Principal Trading Standards Officer, Aberdeen City was also an invited guest. Councillors Marie Boulton, Fraser Forsyth and Jim Kiddie, who are all members of the ADP were also in attendance, as was Councillor Gill Samarai (who was there as an observer).

Councillor Ross Thomson explained his reasons for raising the council motion and then covered the points raised in the interim statement previously provided by the ADP. This led to extensive discussion amongst ADP partners with the conclusion being that it was agreed that the ADP Support Team would produce a briefing note on the current national and local NPS situation. The ADP briefing note is enclosed at **Appendix A**.

Briefing Note on New Psychoactive Substances (NPS)

1. Introduction

The Aberdeen City Alcohol & Drugs Partnership (ADP) monitors the impact and concerns regarding New Psychoactive Substances (NPS), commonly referred to as 'Legal Highs' and the effects they are having on local communities in Aberdeen City.

A visible aspect of NPS continues to be the 'Head-Shops' operating in Aberdeen City who openly advertise and sell various NPS products. These products are sold under the label of 'not for human consumption' (to avoid consumer protection legislation) and are described under various guises, e.g. research chemicals.

2. Legislation

The Misuse of Drugs Act 1971 and Medicines Act 1968 are the primary pieces of legislation which control the sale or supply of drugs. This is not a devolved issue and as such the Scottish Government cannot directly legislate on this matter.

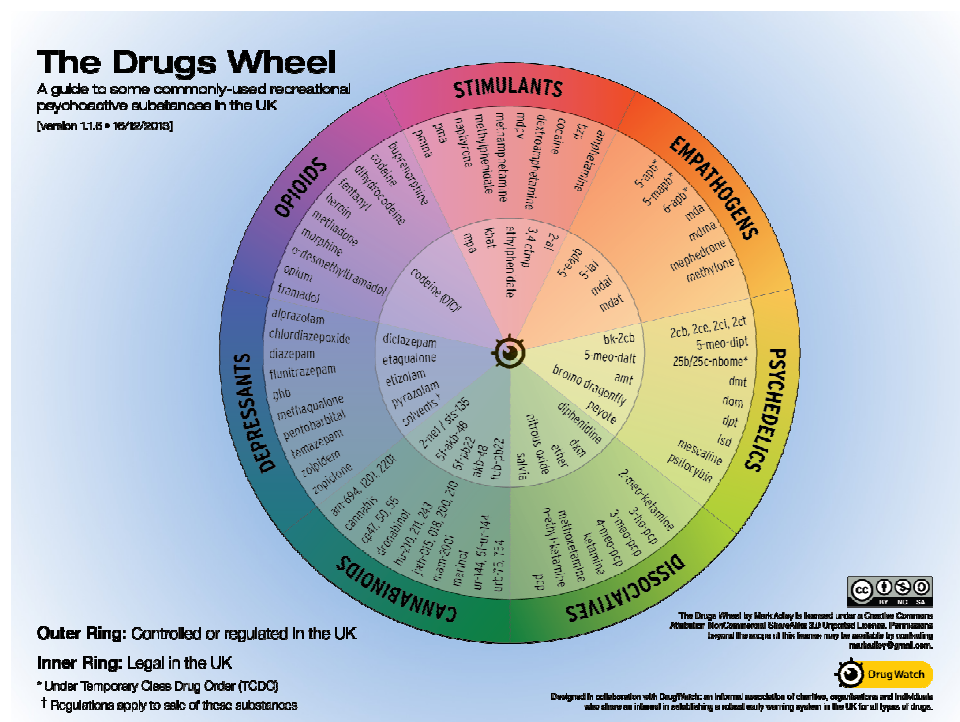
The UK Parliament, through the Home Secretary, can invoke 'temporary banning orders' under the Misuse of Drugs Act 1971 for new substances as concerns arise through 'early warning systems' across Europe. To date a number of substances have been placed on such orders and all have since been scheduled under the legislation and become illegal to manufacture, supply and possess. Mephedrone (also referred to as 'M-CAT', 'Meow-Meow' and 'Bubbles') is probably the best known example of this. However this does not counter the fact that a range of emerging substances come onto the market efficiently enough to quickly replace those restricted by the legislation.

The UK Parliament in response to concerns regarding the limitations and suitability of current legislation to deal with NPS is currently carrying out a review with a focus on finding the most appropriate solutions to dealing with them more effectively. The Aberdeen City ADP awaits the outcome of this review.

3. NPS

NPS have traditionally been categorised as one of three types: synthetic cannabinoids; stimulant type drugs; hallucinogenic type drugs. However as can be seen by the following 'Drugs Wheel' diagram, the picture is much more complex.

The 'Drugs Wheel' is a tool which has been developed in order to help simplify this by classifying the various substances in terms of their effects, legality and potential harms. The drugs wheel and associated explanatory information can be viewed at www.thedrugswheel.com



4. Scottish situation

NPS issues are of national concern, and reflecting this, the Scottish Government set one of the ADP Ministerial priorities and improvement goals for 2013/14 as being to 'Develop a local understanding of the prevalence and impact of new psychoactive substances in ADP areas based on locally available information and experience'. The Aberdeen City ADP was therefore instrumental in forming the Pan-Grampian NPS monitoring group in 2013, which brings together a range of local partners who are concerned about NPS.

The Aberdeen City ADP has also had dialogue with the Scottish Government on NPS matters over the last two years and has recently contributed to a Scottish Government NPS event (April 2014), feedback from which will be used to inform an official response to the UK Parliament review.

The Scottish Government provides education and information through the 'Know the Score' website - <http://knowthescore.info/> which is available to the general public. This gives details on a range of drugs including NPS.

5. Head shops / on-line retailers

There are estimated to be around 250 'Head Shops' trading in the UK and selling NPS directly to customers. Five of these shops are currently operating in or near the centre of Aberdeen City.

Although it is difficult to ascertain definitively, it would appear that the majority of NPS products are actually purchased through on-line retailers, with these sites sometimes offering discounts for bulk purchases. The internet has also seen a proliferation of vendor and user forum sites dedicated to NPS where knowledge and personal experience on these substances are shared.

6. NPS users

There is sometimes a misconception that it is mainly the younger, inexperienced, experimental drug using population who are purchasing NPS. Intelligence would tend to indicate that whilst these drugs are indeed being accessed by younger people, and that this is often problematic, there is in fact a mixed demographic across a wider age range group, including those with previous drug use experience involved in using NPS.

7. Drug Related Deaths

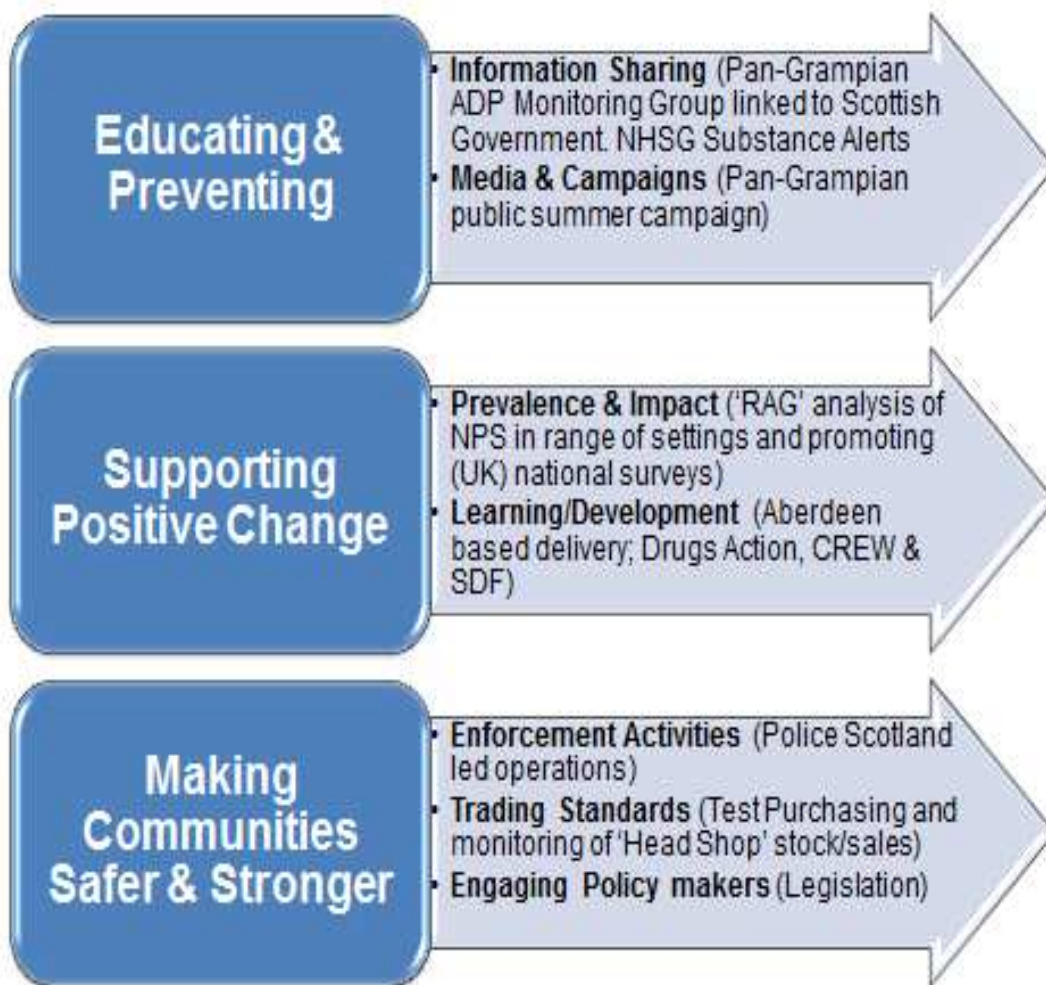
The National Drug Related Deaths Database (Scotland) Report: Analysis of Deaths occurring in 2012 was published in March 2014. It showed that of the 479 cases analysed, there were 36 cases where NPS were present in the body at death. It is important to note however that NPS are generally implicated rather than wholly attributable with regard to the cause of death.

8. Aberdeen City ADP Drug Strategy

The Aberdeen City ADP Drug Strategy: 'Together we will tackle drugs misuse and its effects in Aberdeen City' was published in 2011 and set out strategic aims for all partners to work together on. The document contained three high level strategic outcomes:

- Educating and Preventing
- Supporting Positive Change
- Making Communities Safer and Stronger

Although the growth of NPS pose a particular challenge, the ADP's response continues to align to its strategic priorities, as shown in the following paragraphs.



Information Sharing

- Aberdeen City ADP is a member of the Pan-Grampian NPS Monitoring Group, working with other key partners, including Aberdeenshire and Moray ADPs.
- Aberdeen City ADP links in with the Scottish Drugs Forum and other monitoring groups in existence across the country in order to share up to date information, local experiences as well as learning from good practice across the country.
- The NHS Grampian Substance Alert system is used to cascade information to wider ADP and community contacts as appropriate to provide timely access to information relating to potential risks and harm caused by specific NPS products.

Media & Campaigns

- Aberdeen City ADP is actively working with Aberdeenshire and Morays ADPs in organising a public campaign which will be taken forward during 2014. This will target potential users and raise awareness for those concerned by the availability of NPS.

Prevalence & Impact

- Aberdeen City ADP is engaging with all partners with regard to measuring the prevalence and impact of NPS. This involves developing a 'RAG' (Red, Amber & Green) analysis of the situation as perceived by partner agencies in the City.
- Aberdeen City ADP is supporting and promoting a national (UK) survey regarding NPS which was launched earlier this year, and has been instrumental in ensuring that Scottish local authority data collection is included.

Learning & Development

- The Curriculum for Excellence (Health & Wellbeing – Substance Misuse) Guidance pack was re-published in 2013 to include detailed information regarding NPS for education staff. This will be reviewed in 2014 to reflect developments in knowledge about NPS and opportunities to provide appropriate and effective education.
- In March 2014, the Aberdeen City ADP along with Police Scotland sponsored an event "Not for Human Consumption" run by Transition Extreme aimed at secondary school pupils. This event was very successful and an evaluation confirmed that innovation in terms of engaging young people (and other target groups) regarding NPS issues is vital. The Aberdeen City ADP will ensure the learning from this event is taken forward within other activities.
- A number of learning and workforce development opportunities are available in Aberdeen City. The locally commissioned drug agency, Drugs Action Aberdeen, provides information, advice and support, including provision of educational inputs for local agency staff in respect to their knowledge and understanding of NPS. Nationally commissioned agencies CREW (Edinburgh) and the Scottish Drugs Forum are also engaged to provide a further level of opportunity for stakeholders within the City. A 'cascade' training model developed by CREW has been promoted by the Aberdeen City ADP.

Enforcement Activities / Trading Standards

- Aberdeen City ADP continues to support the work of Police Scotland and ACC Trading Standards officers as they monitor the activity within local 'Head-Shops'.

Engaging Policy Makers

- The Pan-Grampian NPS Monitoring Group meets regularly and ensures that communication and ongoing dialogue with policy makers continues to be a central part of this process.

9. Conclusion

Over the last few years the situation regarding NPS has evolved rapidly and has become increasingly challenging at both national and local levels. To this end, the Aberdeen City ADP will continue to monitor and adapt its response via these delivery outcomes to address emerging trends.

Alexander Kelman,
Team Leader,
Aberdeen City ADP

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COMMITTEE	Council
DATE	25 June 2014
DIRECTOR	Ewan Sutherland (Acting Director)
TITLE OF REPORT	Update - Street Begging
REPORT NUMBER:	CG/14/080
CHECKLIST RECEIVED	Yes

1. PURPOSE OF REPORT

The purpose of the report is to update the Council on progress on the byelaw regarding street-begging.

2. RECOMMENDATION(S)

The Council is recommended to note the report.

3. FINANCIAL IMPLICATIONS

There are no financial implications arising from this report

4. OTHER IMPLICATIONS

There are no other implications arising from this report beyond those set out in the report to the Council's meeting on 18 December 2013.

5. BACKGROUND/MAIN ISSUES

The Council was advised at its meeting on 14 May 2014 that statutory procedures have been followed to advertise notice of intention to apply for confirmation and that the application for confirmation has been made to the Scottish Government. The Scottish Government is considering the position and a decision is awaited. Officers contacted the Scottish Government seeking an update on timing of the decision and the response is that the Scottish Government is considering the byelaw and the Council will be advised of the decision in due course. A further update report will be provided to the next Council meeting.

6. IMPACT

Public – The report may generate public interest as the issue of a byelaw has attracted public interest.

Equalities – there are no equalities implications arising from this report. The issues identified in the report to Council on 18 December 2013 continue to exist

7. MANAGEMENT OF RISK

The issues identified in the report to Council on 18 December 2013 continue to exist.

8. BACKGROUND PAPERS

Council report – 18 December 2013

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 June 2014
DIRECTOR	Ewan Sutherland (Acting Director)
TITLE OF REPORT	Update - Camping in Designated Places
REPORT NUMBER:	CG/14/081
CHECKLIST RECEIVED:	YES

1. PURPOSE OF REPORT

The purpose of this report is update members on progress on the byelaw on camping in designated places.

2. RECOMMENDATIONS

The Council is recommended to note the report.

3. FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

4. OTHER IMPLICATIONS

There are no additional implications arising from this report beyond those set out in the report to the Council's meeting on 14 May 2014

5. BACKGROUND/MAIN ISSUES

The Council, at its meeting on 14 May 2014, approved the wording of the proposed byelaw; approved the designated areas; and instructed officers to take all necessary steps to complete the statutory process to seek confirmation of the byelaw from the Scottish Government. Work is ongoing involving officers in both Housing and Environment and Legal and Democratic Services to complete the statutory process. A further update will be provided to the next Council meeting.

6. IMPACT

Public – The report may generate public interest as the issue of a byelaw has attracted widespread public interest.

Equalities – The issues identified in the report to Council on 14 May 2014 continue to exist.

7. MANAGEMENT OF RISK

The issues identified in the report to Council on 14 May 2014 continue to exist.

8. BACKGROUND PAPERS

Council report and minute of meeting 14 May 2014.

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 th June 2014
DIRECTOR	Gordon McIntosh
TITLE OF REPORT	AWPR/B-T Governance & Approvals Process
REPORT NUMBER:	EPI/14/037
CHECKLIST RECEIVED:	YES

1. PURPOSE OF REPORT

This report sets out the governance approvals process which Aberdeen City Council ("the Council"), in its capacity as the Appointed Agent of The Scottish Ministers, will be required to follow in order enter into the Non Profit Distributing ("NPD") Contract for the Design Build Finance and Operation ("DBFO") of the Aberdeen Western Peripheral Route/Balmedie-Tipperty ("AWPR/B-T") Project.

2. RECOMMENDATION(S)

- (a) To note the governance and approvals processes outlined herein;
- (b) To delegate to the Chief Executive, or her nominated representative, the approval of Independent Project Assurance Model (IPAM 4) Key Stage Review; and,
- (c) To note the revised process for execution of the NPD Contract Documents (namely, the NPD Contract, the various direct agreements with sub-contractors and the Lender's Direct Agreement) by the Council in its capacity as Agent of the Scottish Ministers for the AWPR/B-T Project in accordance with Article 1(8) of the revised Standing Orders relating to Contracts and Procurement.

3. FINANCIAL IMPLICATIONS

- 3.1 There are no specific financial implications arising as a result of these recommendations.
- 3.2 Nevertheless, funding for the AWPR/B-T Project is detailed in an agreement between Aberdeen City Council, Aberdeenshire Council and the Scottish Government by way of a signed Memorandum of Understanding and subsequent Variations. Full Council on 21st August

2013 approved an upfront capital contribution by both local authorities with a cap on each Council's contribution at £75m each.

4. OTHER IMPLICATIONS

- 4.1 The delivery of the AWPR/B-T will achieve a number of the objectives and policies listed in Aberdeen City Council's "The Smarter City" policy statement, the NESTRANS 2013 Regional Transport Strategy Refresh and also the Single Outcome Agreement. This includes, for example, the provision of a sustainable transport system and promotion of Aberdeen as a city to invest, live, work and export from.
- 4.2 Environmental and sustainability issues associated with the AWPR/B-T Project were considered during the Environmental Impact Assessment of the proposed scheme as published in the 2007 Environmental Statement, and examined during the subsequent Public Local Inquiry ("PLI") and with appropriate mitigation measures being confirmed within the Ministerial Decision Letter of 21st December 2009 in respect of the AWPR. A separate, but similar, process was undertaken for the A90 Balmedie-Tipperty Dualling Improvement scheme.

5. BACKGROUND

- 5.1 The Scottish Ministers (acting through the Executive Agency of Transport Scotland), Aberdeen City Council and Aberdeenshire Council entered into a Memorandum of Understanding ("MoU Agreement") setting out their respective roles and responsibilities concerning the funding of the AWPR and associated governance matters in 2003 and varied as the, subsequently combined, AWPR/B-T Project has developed.
- 5.2 As jointly reported by the Directors of Corporate Governance and Enterprise, Planning & Infrastructure to Council on 6th March 2013 (Article 28 refers) and, subsequently, in report EPI/13/136 to Council on 21st August 2013 in relation to the necessary enabling variation to the MoU Agreement (Article 14 refers), Elected Members agreed that the Council and Aberdeenshire Council will each fund a proportion of upfront capital costs with an agreed respective cap of £75M (£150M split equally between both Authorities).
- 5.3 In return, the Scottish Ministers agreed that they, through Transport Scotland, would be responsible for reimbursing the Council the full costs of the NPD Unitary Charge ("UC") payable by the Council under the NPD Contract to the Special Purpose Vehicle ("SPV") contracted to design build finance and operate the AWPR/B-T Project.
- 5.4 In addition to the MoU Agreement, an Agency Agreement was entered into between the Council and the Scottish Ministers on 4th and 6th November 2003 (and subsequently varied in 2008, 2012 and 2013) whereby the Council was appointed as agent, in terms of section 4 of the Roads (Scotland) Act 1984, to exercise the Scottish Ministers'

functions as Trunk Roads Authority in relation to the AWPR/B-T Project.

- 5.5 Under the terms of the Agency Agreement, the Council is responsible for the provision of all services in connection with the procurement, preparation and construction of the AWPR/B-T Project as agent for the Scottish Ministers.
- 5.6 It is important for Elected Members to note that the party carrying the responsibility for the rights and obligations under the NPD Contract is the Scottish Ministers as principal rather than the Council as agent.
- 5.7 As part of the normal process in the run up to Financial Close, the prospective financial lenders to the SPV will undertake due diligence to satisfy themselves that all relevant statutory and other approvals to enter into the NPD Contract have been secured and that the proper authority to sign the NPD Contract has been obtained and appropriately delegated.
- 5.8 Where either the Scottish Ministers or the Council were contracting in their own right as the principal under the NPD Contract, well tested procedures for giving lenders the satisfaction they need already exist (for example, as utilised by the Council in entering into the NPD National Housing Trust Project amongst others) in terms of executing contractual documentation of this kind.
- 5.9 The complication that arises in relation to AWPR/B-T Project is that the NPD Contract is being signed by an agent (the Council) on behalf of a principal (the Scottish Ministers) and therefore the approvals process for both organisations will be relevant.

6. MAIN ISSUES

- 6.1 The main purpose of this report is to outline the governance approvals process which the Council, in its capacity as the Appointed Agent of the Scottish Ministers, will be required to follow in order to enter into the NPD Contract for the design build finance and operation of the AWPR/B-T Project.
- 6.2 In particular, this report is seeking to introduce certain revisions to existing approval mechanisms endorsed by Elected Members in light of both the Principal/Agent nature of the relationship between the Scottish Ministers and the Council in respect of the AWPR/B-T Project and the due diligence requirements of the Consortia's financial lenders currently engaged in the competitive dialogue procurement process.
- 6.3 In light of these circumstances, a carefully programmed sequence of decisions and approvals within a demanding timeframe will require to be taken by both the Council and the Scottish Ministers in order to ensure that construction can begin without delay. It is worth, therefore, examining the separate approvals processes required by both the Scottish Ministers and the Council in order to execute the NPD

Contract and achieve Financial Close thereby permitting works to commence.

The Scottish Ministers

- 6.4 Through the recently awarded M8 M73 M74 Motorway Improvements Project (“M8 DBFO”), a clear approvals process was developed to satisfy prospective lenders' requirements for approval to enter into the NPD Contract for the AWPR/B-T Project. In summary, this comprised:
- 6.4.1 A letter from the Director General of the Scottish Government’s Enterprise Environment and Digital Directorate concerning the status of Transport Scotland’s Framework Document (which in turn sets out the extent of the powers delegated to Transport Scotland to enter into contracts of this nature);
 - 6.4.2 A letter from the Chief Executive of Transport Scotland setting out certain matters in relation to the procurement process, ownership of land and internal approvals, (for the AWPR/B-T Project this will be extended to confirm the Principal/Agency relationship between Scottish Ministers and the Council); and,
 - 6.4.3 A copy minute of the Investment Decision Maker (IDM) Board of Transport Scotland approving the project documents (NPD Contract Documents and NPD Articles of Association) (this will still be required under the AWPR/B-T Project but will have to address directing the Council as Agent to enter into the project documents).

Aberdeen City Council

- 6.5 The Council’s role as Agent of the Scottish Ministers for the AWPR/B-T Project does not preclude the requirement to satisfy prospective lenders that it has the necessary approvals to enter into the NPD Contract Documents. These approvals will comprise the following:
- 6.5.1 As the NPD Contract is being signed by an Officer authorised under the Council’s Standing Orders in relation to Contracts and Procurement, a copy of the same will be required. Note that the individuals authorised by Standing Order 44 to bind the Council into contract will require to be available at short notice. Based on Transport Scotland’s experience on the M8 DBFO Project, signing is likely to take place in London with approximately 1 weeks' notice and the formalities associated with financial close will extend to at least 2 days.
 - 6.5.2 A certificate of the relevant officer of the Council setting out the names and specimen signatures of the persons authorised to sign the NPD Contract.

6.5.3 A certificate of the Council issued pursuant to the Local Government (Contracts) Act 1997; and,

6.5.4 Certified copies of the Council's Standing Orders, Scheme of Delegation, Orders of Reference and Financial Regulations.

Aberdeenshire Council

6.6 Aberdeenshire Council, whilst a Funding Partner to the AWPR/B-T Project, will not be required by financial lenders to approve or authorise the signing of the NPD Contract as this role falls to the Council in its capacity as Agent of the Scottish Ministers.

6.7 This notwithstanding, both Aberdeenshire Council and Transport Scotland have been consulted on this report and are in agreement with its conclusions and recommendations.

Agency Agreement

6.8 Clause 2.8 of the Agency Agreement provides that "*the Appointed Agent shall not conclude any contracts or agreements with third parties as agent of the Scottish Ministers in terms of the [Agency] Agreement, or incur any legal obligations as agent of the Scottish Ministers, without the written consent of the Project Director*". Evidence of the written consent of the Scottish Ministers to the Council authorising it to enter into the NPD Contract will also need to be exhibited.

Project Management and Governance

IPAM Key Stage Reviews

6.9 Elected Members of the former Enterprise, Planning & Infrastructure Committee at their meeting of 31st January 2012 (Article 46 refers) endorsed the project governance and management arrangements that would apply to the AWPR/B-T Project going forward.

6.10 In particular, Elected Members agreed to delegate approval of the Integrated Project Assurance Model ("IPAM") Key Stage Reviews 1 to 3 inclusive to the Chief Executive, or her nominated representative, on the AWPR/B-T Project Board.

6.11 Elected Members will be aware that all NPD projects are required to go through IPAM Key Stage Reviews at certain pre-defined points during the procurement (based on the competitive dialogue process), namely:

- IPAM 1 – Pre Official Journal European Union (OJEU)
- IPAM 2 – Pre Invitation to Participation in Dialogue (ITPD)
- IPAM 3 – Pre Close of Dialogue
- IPAM 4 – Pre Award

- 6.12 IPAM reviews are short, focused reviews of a programme or project that occur at key decision points in a project's lifecycle. They are conducted by a team of experienced practitioners, independent of the AWPR Managing Agent and Transport Scotland, and drawn from, or on behalf of, the Scottish Futures Trust ("SFT") who play a key role in advising Scottish Ministers on major investment decisions.
- 6.13 As outlined within report EPI/12/056 in January 2012, the outcome and approval of the IPAM 4 (Pre Award) Key Stage Review was reserved to Elected Members of both Aberdeen City and Aberdeenshire Councils. This procedure was put in place to reflect the previous funding arrangements whereby both the Council and Aberdeenshire Council would have on-going responsibility to pay a proportion of the NPD Unitary Charge for the AWPR Northern and Southern Legs for 30 years post-construction of the scheme.
- 6.14 As jointly reported by the Directors of Corporate Governance and Enterprise, Planning & Infrastructure to Council on 6th March 2013 (Article 28 refers) and, subsequently, in report EPI/13/136 to Council on 21st August 2013 the obligation upon the Council and Aberdeenshire Council to pay a proportion of the NPD Unitary Charge has now been completely removed.
- 6.15 It is recommended that Elected Members agree to delegate approval of the IPAM 4 Key Stage Review to the Chief Executive of Aberdeen City Council or her nominated representatives on the AWPR/B-T Project Board, thereby recognising that the financial risk in relation to the quantum of the Unitary Charge has been transferred, in its entirety, from both Councils to the Scottish Government.
- 6.16 Approval of the recommendations within this report will allow for the efficient delivery of the Project Board governance responsibilities and a continuity of scrutiny by the Chief Executive on the outcome of the IPAM 4 Key Stage Review in her role as the representative of the Council on the AWPR/B-T Project Board.
- 6.17 Of particular relevance in this regard will be the key role of the Project Board (i.e. representatives from each of Transport Scotland, Aberdeenshire Council and Aberdeen City Council) who will take reports from the AWPR/B-T Project management team as well as the professional legal, financial and technical advisers to the AWPR/B-T Project.

Execution of Project Documentation

- 6.18 The AWPR/B-T Project Board will scrutinise the relevant reports, IPAM 4 Key Stage Review and associated recommendations, and will then confirm the necessary approvals and make the appropriate formal recommendations to Transport Scotland's IDM Board.

- 6.19 In the event that Transport Scotland's IDM Board endorses the AWPR/B-T's Project Board's recommendation, the Council will be directed as Agent of the Scottish Ministers to enter into the NPD Contract and to execute the relevant contractual documentation all in accordance with Article 1(8) of the revised Standing Orders relating to Contracts and Procurement. This provides that where the Council enters into a contract as the agent of another party, the provisions of Part A of the Standing Orders shall apply, unless the Party for whom the Council is acting specifies otherwise. In this case, the Scottish Ministers have specified that a different procedure shall apply.
- 6.20 For the avoidance of doubt, this revised procedure (constructed following feedback from prospective lenders to the SPV) would supersede the decision of Elected Members in Council of 21st August 2013 (Article 14 refers) where Members resolved to delegate to the unanimous approval of certain named Chief Officers, in consultation with the Council Leader, the Convenor of Finance, Policy and Resources and the Convenor of Audit and Risk, the negotiation, approval and execution of the AWPR/B-T NPD Contract Documents.
- 6.21 As a period of more than 6 months has passed since the decision of Elected Members on 21st August 2013 in respect of delegation to Chief Officers of certain powers in relation to contractual documentation, Standing Order 22 (Alteration or Revocation of a Previous Decision) does not require to become formally engaged in respect of this decision. Nevertheless, it is the intention of this report to give practical effect as if Standing Order 22 had been applied by resolution of Elected Members. This is the intention behind recommendation (c) which requests Elected Member's approval for a revised governance and approvals process in respect of executing the NPD Contract Documents.

Sequencing

- 6.22 Accordingly, the following table sets out the sequencing of the various approvals in relation to the Financial Close process.

Approval Stage	Approximate period prior to Financial Close (FC) (number refers to calendar days)
Project Board approval (including approval of IPAM 4)	FC minus 14
IDM approval and direction to the Council pursuant to Article 1(8)	FC minus 12
Standstill (Alcatel) period	10
Financial close	0

7. IMPACT

Corporate - The delivery of the AWPR\B-T Project will achieve a number of the objectives and policies listed in Aberdeen City Council's "The Smarter City" policy statement and also the Single Outcome Agreement. This includes, for example, the provision of a sustainable transport system and promotion of Aberdeen as a city to invest, live, work and export from.

Public – Upon completion, the AWPR\B-T Project will remove traffic from unsuitable rural and urban roads in and around Aberdeen and will improve road safety. By cutting congestion, it will reduce journey times and improve journey time reliability in addition to providing access to Park & Choose sites around the periphery of the City and improving access to national Trunk Road and Trans-European transport networks.

EHRIA - An Equality and Human Rights Impact Assessment has not been completed as this report relates to administrative arrangements only.

7. MANAGEMENT OF RISK

The management of risk, both threats and opportunities, is an integral part of successfully delivering the AWPR/B-T Project. A series of risk registers have been developed to capture the risk relating to different aspects of work involved in project delivery and reviewed regularly. This risk management process is adopted throughout scheme delivery and enables key risks to be identified and actively managed to reduce the impact that they may have on project delivery.

8. BACKGROUND PAPERS

Report No. EPI/12/056 ("AWPR Progress & Governance") by the Director of Enterprise, Planning & Infrastructure to Enterprise, Planning & Infrastructure Committee, 31st January 2012.

Report no. CG/12/108 ("Aberdeen Western Peripheral Route") by Head of Finance to Council, 12th October 2012.

Report no. EPI/13/136 ("Aberdeen Western Peripheral Route") by the Director of Enterprise, Planning & Infrastructure and Acting Director of Corporate Governance to Council, 21st August 2013.

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 June 2014
ACTING DIRECTOR	Ewan Sutherland
TITLE OF REPORT	Legal Services Restructure - Update
REPORT NUMBER:	CG/14/085
CHECKLIST RECEIVED	Yes

1. PURPOSE OF REPORT

This report is to update members on the outcomes of the implementation of the new structure for Legal Services in compliance with the instruction from the Council meeting of 26 June 2013.

2. RECOMMENDATION(S)

That the Council note the content of the report.

3. FINANCIAL IMPLICATIONS

The new structure has been operational for a few months and is not yet fully staffed despite considerable efforts to recruit. There has already been a reduction in use of external legal agencies with corresponding reduction in spend. Details are in the body of the report.

4. OTHER IMPLICATIONS

Continuing recruitment issues are having an adverse impact on operational delivery.

5. BACKGROUND/MAIN ISSUES

Members will recall that the Report before them at the Council meeting of 26 June 2013 advised of the outcome of the Legal Services Review and the actions taken by management going forward.

Implementation since the Council meeting has followed two parallel tracks, People and Culture, the aim being to provide a flexible service

which engages at the right level to support both strategic planning and development as well as on-going operational work.

People

Following the Council meeting, structural changes were implemented, staff being matched in line with the Council's matching process. This has provided an opportunity for existing staff to widen their experience and gain exposure to a wider range of the Council's business. It has also provided career progression for some.

The structure is predicated on the need for all vacancies to be filled, and on a greater emphasis on the involvement of Paralegals. Following the matching process there followed an extensive recruitment exercise to fill vacancies. Following the agreement of the new structure the following vacancies existed – Solicitors 7.5FTE, Paralegals 9.4 FTE, and Legal Support Assistants 4.5 FTE. The vacancies were at all post levels within the structure and while recruitment was mostly successful in filling posts there are still a number of vacancies. At the time of writing this report, the following vacancies remain outstanding - Solicitors 0.5FTE, Paralegals 0.4 FTE, and Legal Support Assistants 2.5 FTE. It has proved difficult to attract staff to fixed term posts caused by maternity leave (1FTE x Legal Team Leader post and 1FTE Solicitor posts) and difficult to attract suitable legal support staff. This appears to be due to the buoyancy of the current employment market in Aberdeen. The outstanding maternity leave concludes in January 2015 and December 2014 respectively. The success of the restructure is largely dependent on being fully resourced and the continuing vacancy position has constrained to some extent the pace for turnaround.

A main aim has been to ensure that tasks are undertaken at the right level within the Service. Investment in paralegal staff is already proving successful on a day to day basis by freeing up solicitor time and creating the opportunity to improve response times, and bring external legal work back in-house.

There has been considerable investment in staff development and training. Staff have undertaken familiarisation training/knowledge sharing in various areas of law to improve flexibility. Solicitors have attended Momentum training. Additional in-house training has focussed on the key skills of the in-house lawyer.

Culture

In the interests of developing an appropriate and engaged culture, a number of initiatives have been put place including Momentum training, new lines of communication between Legal Services and other Services, and within Legal Services itself, solicitor training in the role of the in-house lawyer in a local authority environment.

There has been much greater engagement already with other Services who are beginning to involve Legal Services at an earlier stage. This has been achieved in a number of ways.

The new structure and staff contact details have been shared across the whole Council so that staff understand where work sits and how to get in touch with Legal regarding new work. Very positive feedback has been received so far.

The Head of Legal and Democratic Services meets Directors monthly to discuss strategic issues and a general overview of their Service requirements.

Legal Managers attend SMTs of Services in the same way as Finance and HR Business Partners do. This is proving a useful means of better understanding the strategic priorities of Services and where they sit within the Council's priorities and operational workload requirements.

Team Leaders are engaging regularly with their contacts in Services and have devised revised arrangements for instructions/stage of involvement etc, relationships are being developed which allow a better understanding of Service requirements and context which in turn allows quicker and more accurately targeted advice to be provided.

As previously stated, greater engagement with Services is already taking place and the feedback thus far is positive. Examples include the recent Star Award made to staff in Commercial and Advice and Litigation and Licensing for the joint working across the whole of Legal Services in connection with the Hamilton School closure and which enabled legal advice to be given at every emergency meeting called in what was a very fast changing situation; There has also been positive feedback from colleagues in Planning, where regular engagement and new processes within the Commercial & Advice Team have led to the earlier involvement of Legal Services in planning agreements.

We have also been engaging with Services through the delivery of training and development. Several training sessions on various topics have been held, both within Legal for legal staff, and within services targeted at Services' needs. Positive feedback has been received from HR colleagues on an interactive presentation on a particular topic with request for further presentations on specific targeted topics, and positive feedback from Social Care and Wellbeing staff on the training organised and delivered to the Out of Hours Team on child protection orders. We have also received good feedback from across the organisation in relation to Data Protection Subject Access Training which was rolled out across all service managers and team leaders. This training was predominantly delivered by a non-legally qualified member of staff, and helps evidence the flexibility of the new structure and the focus on tasks being undertaken by the most appropriate person, rather than traditional means.

Further training is planned, including Members training on relevant topics.

Much has yet to be done and engagement will continue to develop as the Council and its business needs continue to change and develop.

To date we have not had an opportunity to survey client services. However it is our intention to do so in the final quarter of this financial year.

Outcomes

Finance

A key objective of the restructure was to reduce the spend on external legal advice where appropriate. There has already been a significant reduction in this spend. While firm figures for the first quarter of 2014/15 are not available at the time of writing this Report, and there may be other influencing factors involved, work in progress figures for this period show approximately 54% reduction in external legal spend compared with the first quarter of 2013/14, which is encouraging.

Engagement with Services

Our new methods of engagement and some of the quick wins have been outlined above. In addition, Legal Services have already set up or been requested to participate in working groups with other Services to deal with strategic and operational issues such as Regeneration, eg Middlefield, the SIP including the 1000 Affordable Homes Project, PACE (Performance and Care Excellence) where Legal Services has been involved from the start assisting Social Work colleagues in developing and changing their practice in the interests of service users whilst at the same time examining Legal's own practices and procedures to align with the stated aims of the Service.

These projects are often complex by definition and raise a variety of legal issues. Legal Services have been able to provide staff at the right level to join these groups and have focussed on a joined up approach, with key contacts identified to act as the main liaison for other Services. These key contacts help co-ordinate legal input as it is required and assist colleagues in securing the appropriate advice at the right time. Feedback thus far has been complimentary.

Recruitment to date has focussed on Council values and the role of the in-house lawyer. This resulted in the appointment of several new staff who complement the skills and experience of the existing team, all of which has resulted in improved service delivery and better engagement with services. More work will be done on an on-going basis to develop new roles to obtain the maximum benefit for the Council.

Speed of response

This is another area of improvement and has been commented upon by Services, both in terms of allocation and resolution of queries. We are working on developing performance information around our speed

of response and through put of work, as this was raised in our Stakeholder Review. It appears to be encouraging earlier engagement with Legal Services which, in turn, enables us to provide a more proactive response and a more comprehensive service. Much of the improvement in this area has been achieved by the greater number of paralegals in the new structure. This has enabled tasks to be undertaken by the most appropriate post, thereby freeing up solicitor time for tasks which require that level of expertise and, increasing the speed of turnaround in work. However, this is work in progress and is constrained in part by current vacant posts. A further recruitment exercise is programmed to try to address this. Capacity to respond to demand for support is largely dependent on being fully staffed and may also be affected by the timing of work/demands from other parts of the Council, particularly in relation to complex projects.

Excess hours

Staff are still working a considerable number of excess hours beyond contracted requirements, without payment or time in lieu. The structure is still very new and there are staffing gaps which are assumed to contribute to this, however the situation is being monitored closely by the Legal Managers.

Procedures

Several operational procedures have been revised and streamlined, and a programme is on-going to review others.

Flexibility

The new structure of three distinct Teams in each part of Legal with a requirement to rotate across the Teams has proved very successful even in such a short space of time eg the response to Education colleagues in connection with the Hamilton School closure. Both Commercial and Advice and Litigation and Licensing have had to interchange staff across Teams to address shortages caused by maternity and sickness absence.

The flexibility of the requirement to rotate is a fundamental element of the success of the restructure. It enables better understanding of the Council and its needs as a whole and the context in which those needs arise. That in turn will provide the flexible in-house legal service which can adapt to the changing needs of the Council's business, thereby "future proofing" the service to an extent. In addition to the obvious management and service delivery benefits, it will provide development opportunities for staff and greatly assist with succession planning/talent spotting.

Future

Legal Services Management is conscious that there is a considerable way to go to meet the entire objectives of the restructure, however current indications are good and it is reassuring that Services are already noticing a difference.

Performance Dashboard

We are now working with colleagues in Corporate Governance to devise the best means to measure our performance in a way which is meaningful. Our contribution to the Corporate Governance Performance Dashboard will be reported to Members on a regular basis and will enable us to monitor progress and improved service delivery going forward.

Risk Management

Work is on-going to further develop understanding of the role of Legal Services in relation to the wider risk management of the Council. This is being facilitated by our earlier engagement with Services and our increased awareness of their priorities and understanding of the wider business context, brought about by the flexibility and rotation built into the structure.

Conclusion

Despite the existence of different Teams within each part of Legal Services, our approach and service delivery is becoming increasingly joined up and more focussed on the needs and priorities of the wider organisation. This cohesive structure and approach to service delivery, with the ability to transfer staff within Teams, and more proactive approach to engagement will ensure a comprehensive legal service is available to meet the delivery of future business needs of the entire Council going forward.

6. IMPACT

Corporate – the restructure will provide the flexible in-house legal service required and that can adapt to meet the changing business needs of the Council.

Public – the report is unlikely to attract widespread public interest as it concerns internal operational matters.

An EHRIA is not required as the impact of the restructure is neutral in equalities terms.

7. MANAGEMENT OF RISK

A skilled, well trained, and flexible in-house legal service is critical to the Council's strategies for the identification and management of risk.

8. BACKGROUND PAPERS

Report referred to Council of 26 June 2013 from Finance and Resources Committee dated 13 June 2013.

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25 June 2014
LEAD OFFICER	Director of Social Care and Wellbeing
TITLE OF REPORT	Establishment of a Shadow Integration Joint Board
REPORT NUMBER	SCW/14/19
CHECKLIST RECEIVED	NO

1. PURPOSE OF REPORT

This is a report on behalf of the Transitional Leadership Group for integration, recommending to Council that a Shadow Integration Joint Board be established to take forward preparations for integration of adult health and social care from 1 April 2015. A corresponding report will make recommendation to Grampian NHS Board.

2. RECOMMENDATION(S)

The Transitional Leadership Group (TLG) recommends to the Council and Grampian NHS Board

- (i) that a Shadow Integration Joint Board be established from 1 October 2014;
- (ii) that the core membership of the Shadow Integration Joint Board be confirmed as the membership of the TLG, or substitute members as determined by each Partner, with the expectation that all members with voting rights representing Grampian NHS Board be Non-executive Directors;
- (iii) that the Shadow Integration Joint Board have the authority to extend its non-voting membership as necessary; and
- (iv) that the Council and Grampian NHS Board agree to receive a report on the Remit of the Shadow Integration Joint Board.

3. FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

4. OTHER IMPLICATIONS

None

5. BACKGROUND/MAIN ISSUES

- 5.1 The Partners to the Integration Authority, Aberdeen City Council and Grampian NHS Board, agreed to adopt the 'body corporate' model of integration which requires the establishment of an Integration Joint Board.
- 5.2 As the Integration Joint Board will not become operational until 1 April 2015 at the earliest, interim arrangements were put in place to enable the Partners to take forward the planning and implementation of integration of adult health and social care services, in the form of a Transitional Leadership Group (TLG).
- 5.3 The TLG has been meeting regularly since February 2014. Key elements of the TLG remit are to
- lead the transition to an integrated health and social care partnership, to be established from April 2015 at the latest;
 - oversee the production of the required Integration Plan/Scheme for establishing the Integration Joint Board and Strategic Plan for those services to be included in the partnership;
 - recommend the Integration Plan/Scheme and Strategic Plan to full Council and Health Board timeously.
- 5.4 To enable the Partnership to achieve these tasks and to prepare the TLG for future roles and responsibilities, it is recommended that the TLG becomes a Shadow Integration Joint Board from 1 October 2014. It is anticipated that the Chief Officer who will lead the integrated services under the Integration Joint Board will come into post around that time, to support the implementation.
- 5.5 The Partners are represented on the TLG by six elected members of the Council and six NHS Board members, four non-executive directors and two executive directors. As part of the establishment of the Shadow Board, Council and NHS Board are asked to confirm their representation. For the NHS this requires the appointment of a further two non-executive directors to replace the current executive directors.
- 5.6 It is proposed that the membership of the TLG, with the changes to NHS Board membership, becomes the core membership of the Shadow Board, recognising the new post of Chief Officer:
- six elected members , Aberdeen City Council;
 - six non-executive directors, Grampian NHS Board;
 - 1 clinical lead NHS Grampian;
 - the Third Sector, represented by Aberdeen Council of Voluntary Organisations, on behalf of patients and service users;
 - 1 Trade Union representative (Aberdeen City Council);
 - 1 Staff Partnership representative (NHS Grampian);
 - Director of Social Care & Wellbeing/Chief Social Work Officer;
 - CHP General Manager; and
 - Chief Officer for integration.
- 5.7 As with the TLG, it is proposed that voting rights are applicable only to elected members and non-executive directors.

- 5.8 It is proposed that the Shadow Board may extend non-voting membership to other individuals or organisations as it determines necessary.

6. IMPACT

The establishment of the Shadow Integration Joint Board will enable the implementation of the integration of adult health and social care services to progress and will prepare the membership for their responsibilities as the Integration Joint Board.

7. MANAGEMENT OF RISK

The risk to the Council and NHS Board at this stage is that without the focus of the Shadow Integration Joint Board, preparations for integration are not progressed sufficiently to meet the timescale of implementation from 1 April 2015.

8. BACKGROUND PAPERS

None.

9. REPORT AUTHOR DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	25/06/14
DIRECTOR	Liz Taylor, Social Care and Wellbeing Gayle Gorman, Education Culture and Sport
TITLE OF REPORT	Joint Inspection of Services for Children and Young People in the Aberdeen City Community Planning Partnership Area
REPORT NUMBER:	SCW/14/19
CHECKLIST RECEIVED:	NO

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to inform the Council of the announcement on 7 May 2014 of the Joint Inspection of Services for Children and Young People in Aberdeen led by the Care Inspectorate.

2. RECOMMENDATIONS

- 2.1 It is recommended that Council:
- i) Note the process of the Joint Inspection
 - ii) Request that a briefing to elected members take place
 - iii) Instruct the Chief Executive to bring a report to Council setting out progress and recommendations from the scrutiny process.

3. FINANCIAL IMPLICATIONS

- 3.1 Whilst there are no direct financial implications from the inspection process there may be future financial implications arising from any inspection recommendations or requirements.

4. OTHER IMPLICATIONS

- 4.1 There are significant resource implications in preparing for and managing the scrutiny process. This is across partner agencies and all grades of staff including administrative and support staff through to chief officers.

5. BACKGROUND/MAIN ISSUES

- 5.1 The Care Inspectorate is the body responsible for the scrutiny of children's services in Scotland. This relates to all regulated services including residential homes and daycare services. The Care Inspectorate has set out a new process for scrutiny referred to as a Strategic Inspection.
- 5.2 The Strategic Inspection engages with the Community Planning Partnership to consider the strategic planning and leadership of children's services and how these arrangements impact on frontline service delivery and outcomes for children.
- 5.3 The Care Inspectorate notified the Council Chief Executive on 7 May 2014 of the inspection of children's services in Aberdeen. The notification set out the process and timescale for inspection.
- 5.4 The model of inspection has been designed to focus on outcomes for children and young people and to evaluate how well their lives are improving as a result of the service they are receiving.
- 5.5 The process includes:
1. Completion of a Pre Inspection Return (PIR)
 2. Care Inspectorate briefing to Chief Officers and Members of the Community Planning Partnership (10 June 2014)
 3. Staff Survey targeted at named persons and lead professionals
 4. Short notice or unannounced visits to regulated services
 5. Reviews (offsite) by the Care Inspectorate of; economic, demographic and statistical data, available documentation in particular the integrated Children's Services Plan, evidence and intelligence from the relevant scrutiny bodies, including the shared Risk Assessment process.
 6. On site activity by the Care Inspectorate, review of self evaluation material, engagement with those in leadership roles (including elected members), staff at all levels, children, young people and families and reports of significant case reviews (weeks beginning 15 and 22 September and 13 October 2014).
 7. Review of practice by reading case records of a statistically valid sample of children and engaging in children's networks of support. (This could be in the region of 100-120 children's records.)
The case record sample will consist of children;
 - On the Child Protection Register
 - Whose names were removed from the Child Protection Register in the last 12 months
 - Looked after at home
 - Looked after away from home

- Referred to the local authorities for voluntary measures of supervision by the Scottish Children's Reporter's administration
 - Young people entitled to through care and after care services
8. Interviews with children, young people, parents, carers, multi-agency groups of staff, single agency focus groups
 9. Observation of practice
 10. Focus groups of young people around particular issues/themes
 11. Site Visits
 12. Validation of best practice
- 5.6 Emerging findings will be shared throughout the process and will inform the proportionate phase of the scrutiny. The inspection and findings will be shared verbally with the Chief Officers and the Community Planning Partnership promptly following the completion of the proportionate phase (this meeting is scheduled for 23 October 2014)
- 5.7 Findings of the inspections are publicly reported within four weeks and will answer the following questions:
- How well are the lives of children, young people and their families improving?
 - How well do we work together to improve the lives of children and families?
 - How well do we lead and improve the quality of our work and achieve better outcomes for children and families?
- 5.8 As part of the public report the Care Inspection evaluates a number of key indicators on the following scale:
- | | |
|----------------|---|
| Excellent | Outstanding, Sector leading |
| Very Good | Major Strengths |
| Good | Important strengths with some areas for improvement |
| Adequate | Strengths just outweigh weaknesses |
| Weak | Important Weaknesses |
| Unsatisfactory | Major Weaknesses |
- 5.9 The Care Inspectorate will request that a joint action plan is published within six weeks of the receipt of the record of inspection findings by the Community Planning Partnership detailing how it intends to make any improvements identified as a result of the inspection.
- 5.10 Community Planning Partners have agreed that the lead officer for Aberdeen's Inspection is Susan Devlin, Head of Children's Services, supported by Sheila Sansbury, Service Manager Early Years, Families and Vulnerable Learners as coordinator. The Head of Children's Services is chairing a multi agency coordinating group made up of all

the appropriate community planning partners to ensure a proactive, shared, planned approach to the Inspection.

6. IMPACT

- 6.1 The Inspection of Children's Services in Aberdeen will review and determine how the Community Planning Partnership is working together to deliver improved outcomes for children in the city.
- 6.2 Findings of previous inspections have been significant for Community Planning Partners and Citizens in Aberdeen

7. MANAGEMENT OF RISK

- 7.1 The inspection of children's services is a robust and rigorous process which sets out to accurately assess how well the needs of children's are being met. The Community Planning Partnership will be evaluated with strengths and areas of improvement identified.
- 7.2 The inspection will have a reputational impact on the council as one of the partners.

8. BACKGROUND PAPERS

None

9. REPORT AUTHOR DETAILS

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